



AFSCME Local Union Presidents for State Units 2-8,

This message is a reminder and clarification regarding [online ordering for the 2025–2027 State contract books](#) through our system with Arrowhead Printing.

Important Payment Reminder

If you plan to pay by **invoice or check**, you **must create an account** before placing your order. **Guest checkout only allows credit card payment.**

Contract Book Details

Two binding formats are available: **Spiral-bound** and **Perfect-bound** (i.e. Book-bound)

Please note the color coding: **Green book** = Multi-Unit 2–7 contract, and **Blue book** = Unit 8 contract

How to Order State Contract Books

Step 1: Click the link below to enter the online store

Step 2: Select “Books”

Step 3: Choose the correct contract book (green for Units 2–7 or blue for Unit 8), format style, and quantity

Step 4: Choose your checkout method

Step 5: Provide shipping information and complete payment

Payment Options & Account Information

You may check out as a **Guest** by entering your email; however, **Guest checkout only allows payment by credit card** because it does not include sufficient identifying information to associate the order with the purchaser.

- Creating an account allows you to:
- Pay by **invoice or check**
- Be contacted if additional information is needed to process your order
- Track your orders more easily

Payment options include:

- **Credit Card** – Pay immediately online
- **Invoice** – Sent by Arrowhead (*account required*)
- **Check** – Mail-in payment (*account required*)

AFSCME Online Store

This online store will continue to expand to include additional items. At this time, it is being used for **State contract book ordering**.

If you experience any issues, have questions, or would like to share feedback about the online ordering process, [please report them to your AFSCME Council 5 Field Representative](#) so we can track concerns and improve the system.

In solidarity,
Crystal Kreklow
State Field Director

Joel Hoffman
President, AFSCME Council 5 State Employee Policy Committee (SEPC)

Connect with AFSCME Council 5:



AFSCME Council 5 | South St. Paul 300 Hardman Avenue South, South St Paul, MN 55075