

AFSCME Statewide Contract 2021-2023 Δ (delta) with subverting, unnegotiated “Pilot”

<p>ARTICLE 20 - EXPENSE ALLOWANCES 2021-2023</p> <p>Section 5. Meal Allowances. Employees assigned to be in travel status between the employee's temporary or permanent work station and a field assignment shall be reimbursed for the actual cost of meals including a reasonable gratuity. Employees must meet the following conditions to be eligible for meal reimbursement:</p>	<p>ARTICLE 20 PILOT, Effective March 1, 2023, in District 1</p> <p>Section 5. Meal Allowances. Employees are reimbursed for the actual cost of a meal, not to exceed the maximum established in the applicable collective bargaining agreement or compensation plan. Cost of a meal includes tax and a reasonable gratuity and does not include alcoholic beverages. Meal reimbursements are not a per diem arrangement.</p>	<p>From: Hill, Duane (DOT) <duane.hill@state.mn.us> Sent: Tuesday, January 31, 2023 2:33 PM To: #DOT_D1 Users <D1Users.DOT@state.mn.us> Cc: Hietpas, Jay (DOT) <jay.hietpas@state.mn.us>; Gross, Cynthia M (DOT) <cynthia.gross@state.mn.us>; Gertsema, Craig (DOT) <craig.gertsema@state.mn.us> Subject: Receipts for Meal Reimbursement</p> <p>Effective March 1, 2023, District 1 is embarking on a pilot that will require meal receipts for all in and out state travel expenses. Requiring receipts will help safeguard MnDOT and employees to maintain an effective internal control environment as well as being transparent using taxpayer provided resources.</p> <p style="padding-left: 40px;">Employees are reimbursed for the actual cost of a meal, not to exceed the maximum established in the applicable collective bargaining agreement or compensation plan. Cost of a meal includes tax and a reasonable gratuity and does not include alcoholic beverages. Meal reimbursements are not a per diem arrangement.</p> <p style="padding-left: 40px;">An employee may claim reimbursement for breakfast only if required to leave home for a travel status assignment before 6:00 a.m. or to be away from home overnight. To claim breakfast because of the need to leave home before 6:00 a.m., the employee must record the departure time on the Employee Expense Report or in the description field for meal expenses.</p> <p style="padding-left: 40px;">An employee may claim reimbursement for lunch only while in travel status (defined as performing required work more than thirty-five (35) miles from a temporary or permanent work station) and the work assignment extends over the normal noon meal period.</p> <p style="padding-left: 40px;">An employee may claim reimbursement for dinner only if state business caused arrival at home from travel status after 7:00 p.m. or an overnight stay away from home. To claim dinner because the employee arrived home after 7:00 p.m., the employee must record the time of arrival home on the Employee Expense Report or in the description field for the meal expenses.</p> <p style="padding-left: 40px;">An employee may claim reimbursement for breakfast only if required to leave home for a travel status assignment before 6:00 a.m. or to be away from home overnight. To claim breakfast because of the need to leave home before 6:00 a.m., the employee must record the departure time on the Employee Expense Report or in the description field for meal expenses.</p> <p style="padding-left: 40px;">An employee may claim reimbursement for lunch only while in travel status (defined as performing required work more than thirty-five (35) miles from a temporary or permanent work station) and the work assignment extends over the normal noon meal period.</p> <p style="padding-left: 40px;">An employee may claim reimbursement for dinner only if state business caused arrival at home from travel status after 7:00 p.m. or an overnight stay away from home. To claim dinner because the employee arrived home after 7:00 p.m., the employee must record the time of arrival home on the Employee Expense Report or in the description field for the meal expenses.</p> <p style="padding-left: 40px;">Use the attach new file button in RCA to attach your required receipts within the Employee Expense report.</p>																						
<p>A. Breakfast. Breakfast reimbursements may be claimed only if the employee is on assignment away from his/her temporary or permanent work station in a travel status overnight or departs from home in an assigned travel status before 6:00 A.M.</p>	<p>A. Breakfast. An employee may claim reimbursement for breakfast only if required to leave home for a travel status assignment before 6:00 a.m. or to be away from home overnight. To claim breakfast because of the need to leave home before 6:00 a.m., the employee must record the departure time on the Employee Expense Report or in the description field for meal expenses.</p>																							
<p>B. Noon Meal. Lunch reimbursement may be claimed only if the employee is in travel status and is performing required work more than thirty-five (35) miles from his/her temporary or permanent work station and the work assignment extends over the normal noon meal period.</p>	<p>B. Noon Meal. An employee may claim reimbursement for lunch only while in travel status (defined as performing required work more than thirty-five (35) miles from a temporary or permanent work station) and the work assignment extends over the normal noon meal period.</p>																							
<p>C. Dinner. Dinner reimbursement may be claimed only if the employee is away from his/her temporary or permanent work station in a travel status overnight or is required to remain in a travel status until after 7:00 P.M.</p>	<p>C. Dinner. An employee may claim reimbursement for dinner only if state business caused arrival at home from travel status after 7:00 p.m. or an overnight stay away from home. To claim dinner because the employee arrived home after 7:00 p.m., the employee must record the time of arrival home on the Employee Expense Report or in the description field for the meal expenses.</p>																							
<p>D. Reimbursement Amount. Maximum reimbursement for meals including tax and gratuity, shall be: Breakfast \$ 9.00 Lunch \$11.00 Dinner \$16.00 For the following metropolitan areas, the maximum reimbursement shall be: Breakfast \$11.00 Lunch \$13.00 Dinner \$20.00 The metropolitan areas are:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <tr><td>Atlanta</td><td>Miami</td></tr> <tr><td>Baltimore</td><td>New Orleans</td></tr> <tr><td>Boston</td><td>New York City</td></tr> <tr><td>Chicago</td><td>Philadelphia</td></tr> <tr><td>Cleveland</td><td>Portland, OR</td></tr> <tr><td>Dallas/Fort Worth</td><td>San Francisco</td></tr> <tr><td>Denver</td><td>Seattle</td></tr> <tr><td>Detroit</td><td>St. Louis</td></tr> <tr><td>Hartford</td><td>Washington D.C.</td></tr> <tr><td>Houston</td><td></td></tr> <tr><td>Kansas City</td><td></td></tr> </table> <p style="font-size: small; margin-top: 10px;">See Appendix S for details related to the boundaries of the above-mentioned metropolitan areas. The metropolitan areas also include any location outside the forty-eight (48) contiguous United States. Employees who meet the eligibility requirements for two (2) or more consecutive meals shall be reimbursed for the actual costs of the meals up to the combined maximum reimbursement for the eligible meals.</p>	Atlanta	Miami	Baltimore	New Orleans	Boston	New York City	Chicago	Philadelphia	Cleveland	Portland, OR	Dallas/Fort Worth	San Francisco	Denver	Seattle	Detroit	St. Louis	Hartford	Washington D.C.	Houston		Kansas City			
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